



SAGE ABRA

SAGE ABRA PAYROLL

■ FLEXIBLE PAYROLL PROCESSING

Simplify your organization's payroll processing with customizable screens, unlimited trial payrolls, and on-demand and retroactive check processing.

■ COMPREHENSIVE REPORTING

Meet your government and management reporting requirements with Crystal Report Writer, Abra Secure Query report writer, electronic media reporting, and over 100 standard reports, including all quarter-end and year-end forms.

■ TAX MANAGEMENT

Use the complete tax management functionality to help you stay compliant, including automatic federal, state, and local tax table updates, electronic media reporting, and an optional tax filing service.

■ EARNING AND DEDUCTIONS

Set up unlimited earnings and deduction codes with an easy-to-use set-up wizard and manage them with flexible allocation, accrual, and calculation rules.

■ DIRECT DEPOSIT

Automatically create ACH files to process direct deposit transactions and assign an unlimited number of direct deposit accounts for employees.

■ CHECK PRINTING

Preview checks before printing, print test checks, and further simplify check printing with MICR and laser signature options.

■ INTEGRATION

Eliminate duplicate data entry, enhance reporting capabilities, and empower employees with seamless integration to Sage Abra HR and Sage Abra ESS.

The screenshot shows the 'Time Entry' window in the 'Abra Suite' application. At the top, there are menu options: File, Edit, Actions, Processes, Analysis, Reports, Rules, Details, Query, Help. Below the menu is a toolbar. The main area contains a form with the following fields: ID (130), Name (Attwater, Christine E), Type (Regular Full Time), Employer (ZSI), and Pay Group (001). Below the form are four tabs: Time Sheet, Other Earnings, Labor Allocation, and Deductions and Taxes. The 'Time Sheet' tab is active, displaying a table with columns: Code, Description, Date, Hours/Units, Job Code, Pay Rate, Department, and Allocate. The table contains the following data:

Code	Description	Date	Hours/Units	Job Code	Pay Rate	Department	Allocate
0001	REGULAR PAY	04/05/2005	68.00000	SECY3	12.16514	SALES	Y
0004	VACATION	04/05/2005	7.00000	SECY3	12.16514	SALES	Y
0005	ILLNESS PAY	04/05/2005	2.00000	SECY3	12.16514	SALES	Y
0007	HOLIDAY PAY	04/05/2005	3.00000	SECY3	12.16514	SALES	Y
		04/08/2005	80.00000	SECY3	12.16514	SALES	Y

Below the table, there are summary fields: Total Hours (80.0000), Vacation Balance (48.0000), Personal Balance (18.6368), and Illness Balance (103.5900). There are also checkboxes for 'Period End Date Totals' and 'Earnings Code Totals', and buttons for 'Delete', 'Previous', 'Next', 'OK', 'Cancel', and 'Apply'. At the bottom, there is a status bar showing 'NUM' and '3:47:39 pm'.

With Sage Abra Payroll, flexible, cost-effective in-house payroll management has never been easier. This comprehensive, easy-to-use solution includes all the payroll functionality needed by mid sized organizations to process payroll accurately and quickly, every time. The robust functionality of Abra Payroll makes it easy to produce paychecks on demand, run trial payrolls, and make last minute changes with no hassle. It's easy to meet the needs of your unique organization with flexible features including unlimited earnings, taxes, and deduction types, multiple user-defined pay groups, and customizable actions. Abra Payroll also offers a full range of tax management capabilities, including all standard tax tables, compatibility with Electronic Federal Tax Payment System (EFTPS), and electronic media reporting for all states. Additionally, it offers over 100 standard reports, as well as the Abra Secure Query report writer and Crystal Reports reporting options that provide access to critical business information and ensure compliance with governmental reporting regulations.

Abra Payroll meets your ongoing needs with a superior customer support program, which includes all quarterly tax updates, online support, product enhancements, unlimited phone technical support, and more. Highly scalable and flexible to meet the needs of your changing business, Abra Payroll provides complete integration with Abra HR, Sage Abra Attendance, and Abra ESS, and interfaces with many major general ledger and time clocks systems. Abra Payroll offers a superior return on investment, in most cases paying for itself in less than one year.

From developing innovative products to providing award-winning customer support, Sage Software is dedicated to surpassing expectations in all aspects of our business. Our software is supported by a nationwide network of Certified Business Partners who are your resource for implementation, training, service, and support. For more information about Abra Payroll, please contact your local Sage Software Business Partner, call us toll free directly at 800-424-9392, or visit our Web site at www.sagesoftware.com.



Sage Abra

Payroll

“Using Abra Payroll, we’ve significantly reduced the time it takes to process W-2’s, and, at the same time, increased accuracy. Plus, we’ve gained better product support and flexibility”

Michael Kuntz, CFO,
American Office

FEATURES

Simplified Pay Processing

From setup to year-end closing, Abra Payroll has the tools you need to run accurate payrolls on time, every time. Customizable “actions” screens walk you step-by-step through the payroll process and allow you to modify the system to meet your unique needs. You can run an unlimited number of trial payrolls and run gross-to-net calculation reports to ensure data accuracy prior to printing checks or creating history reports. Abra Payroll even supports on-demand and retroactive checks and allows you to void and reissue checks if necessary.

Comprehensive Reporting

With over 100 built-in reports, 5 included Crystal Reports licenses, customizable Crystal Reports templates, and the easy-to-use Abra Secure Query report writer, Abra Payroll empowers your organization with quick and easy access to complete government and management reporting and analyses. Meet virtually every reporting need with standard reports including Form 941, 1099-MISC reports, pre-close reports of employee deductions, earnings, taxes, quarterly tax and wage file reports, gross-to-net detail reports, leave status reports, and much more.

Tax Management

Abra Payroll offers highly robust tax management features, including automatic quarterly updates of tax tables and electronic media reporting for all states. It supports federal, state, and over 2000 local tax jurisdictions, federal and state income, unemployment, disability taxes, workers compensation, ACH credit transaction files, and more. An optional tax filing service is also available for use with Abra Payroll.

Check Printing

Preview and print standard and customized checks and direct deposit advices for selected pay groups with a few clicks of a mouse. You can print separate checks for different earnings types, preview checks before printing, suppress certain fields from printing, and save time with optional laser signature and MICR options

Direct Deposit

Direct deposit is included with Abra Payroll – it supports unlimited direct deposit accounts for each employee, as well as automatic ACH file creation. You can even distribute funds to a combination of check and direct deposit, and designate a deposit sequence for multiple direct deposit accounts..

Earnings and Deductions

Guided interviews make it easy to set up unlimited earnings and deductions codes to meet the needs of your unique organization. Abra Payroll supports a wide range of earning types, including base pay earnings, premium pay earnings, tax only earnings, and allows you to manage these earnings with user-defined allocation and accrual rules. You can also define unlimited deductions for each employee and easily manage them with rules such as withholding frequencies, employer matching, and accumulating in arrears.

Payroll Employee Self Service

When Abra Payroll is used with Abra ESS, employees can manage a variety of personal payroll information. They can view paycheck details, pay history, payroll deductions, tax withholdings [W-4] and W-2’s. Employees can even view and print pay stubs, and authorize W-4 form changes with digital signatures.

Integration

Seamless integration to Abra HR eliminates duplicate data entry, simplifies reporting, and automatically links benefit plans in HR to deductions in payroll. Abra Payroll interfaces with most major accounting packages and most time clock systems.

Security

Maintain maximum security of your sensitive payroll information with password protection and an encrypted database. You can even restrict user access to specific fields or employee records.